



City of Tacoma
Citizen Commission on Elected Salaries

Thomas (Jed) Brewster, Chair
Danette Knowles
Alexandria Abplanalp
Colette Babbs
Judy Loveless-Morris

**MINUTES
CITIZEN COMMISSION ON ELECTED SALARIES**

Monday February 5, 2024
6:00 PM

I. CALL TO ORDER:

Chair Brewster called the meeting to order at 6:00 PM

II. ROLL CALL: Liaison Monica Rutledge

Liaison Monica Rutledge took roll call of the Commissioners in attendance.

Present: Chair Jed Brewster

Commissioners: Danette Knowles, Alexandria Abplanalp, Judy Loveless-Morris

Absent: Colette Babbs

Staff Present: Human Resources Manager Jen Peters, Commission Liaison Monica Rutledge

III. INTRODUCTION OF COMMISSIONERS

There were brief introductions of Commissioners and staff present at the meeting.

IV. APPROVAL OF MINUTES FROM AUGUST 22ND & NOVEMBER 6TH, 2023 MEETINGS

There was a motion to approve the meeting minutes from August 22nd & November 6th, 2023 as presented.

First: Commissioner Judy Loveless-Morris

Second: Commissioner Danette Knowles

The motion passed.

V. PUBLIC COMMENTS

There were no written public comments submitted in advance of the meeting.

VI. BYLAWS DISCUSSION

Chair Brewster gave a brief overview of the general purpose for adopting Commission Bylaws. There was brief discussion on the value of adding basic Bylaws for guidelines, amending them if/as needed in the future. A basic Bylaws template drafted by Deputy City Attorney Charles Lee was previously sent to the Commission and will be added to the next meeting agenda for review and potential adoption.

VII. CITY COUNCIL COMMUNICATION

Chair Brewster reviewed previous conversation regarding the Commission’s intent to provide a communication to City Council members detailing their salary decision and corresponding expectations. There was discussion regarding a letter drafted by a previous Commissioner. Chair Brewster, and Commissioners Abplanalp and Loveless-Morris have volunteered to work on the letter and present a revised draft at the next meeting.

VIII. COMPEMSATOIN DATA OVERVIEW

Human Resources Manager Jen Peters gave a brief introduction and described her role for the Commission. Jen reviewed the data that was provided to the Commission last year, indicating it will be refreshed by the next scheduled meeting in May.

IX. 2024 CCES MEETING SCHEDULE

The 2024 tentative meeting schedule was reviewed. Chair Brewster suggested he was open to holding special meetings, if needed. The 2024 schedule was approved as presented.

X. CITY COUNCIL/MAYOR INVITATIONS TO ATTEND CCES MEETING(S)

There was discussion regarding Council Members attending CCES meetings, and the value of hearing from each of them. Due to time constraints, the Commission will extend an invitation to the Mayor to attend the May meeting and ask Council Members to submit a brief video recording or written statement addressing the Commission. Commissioners were encouraged to reach out to Council Members individually, as time allows, to collect additional information and data. All data and submissions received will be collectively reviewed at the May meeting. In addition, a recommendation was made to again request snapshot copies of the Mayor and Council Member’s calendars, which proved helpful last year providing a view of their various schedules and commitments.

XI. OTHER TOPICS FOR OPEN DISCUSSION

There were no additional topics of discussion.

XII. TOPICS FOR MAY 6TH 2024 MEETING AGENDA

- Mayor Woodards attendance
- Draft Communication to Council Members

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- Compensation Data Overview, HR Manager Jen Peters
- Bylaws review and potential adoption
- Introduction of new Commissioners
- Review of Council Member videos/written submissions
- Commissioner reports on any Council Member interviews/shadowing

XIII. ADJOURNMENT

There was a motion to adjourn the meeting.

First: Commissioner Judy Loveless-Morris

Second: Commissioner Danette Knowles

The meeting was adjourned at 6:33 p.m.